

Ref:.....

Date:.....

**DEMAND LETTER**

M/s. Proceed Overseas,  
Recruiting Agency , RL -1204.  
53. Purana Paltan, Baitul Abed (4<sup>th</sup> Floor)  
Paltan, Dhaka- 1000,Bangladesh.

Dear Sir,

In terms of power of attorney issued to you by us, we place our order of Bangladesh manpower to be recruited by you on our behalf as under:

Total Number of Bangladeshi personnel required in various below mentioned categories, to be recruited would be ... (... hundreds)

S. No.	Categories	Quantity	Monthly Salary + food
1.			
2.			
3.			
4.			
5.			
6.			
7.			

**Terms and condition :**

1. Period of contracts : 2 Years renewable.
2. Probation period : 6 Month.
3. Working hours : 8 hours per day/6 days a week.
4. Transportation : Free Provide by Company.
5. Accommodation : Free Bachelors Sharing.
6. Medical & Insurance Facilities: As per Qatar labour Law.
7. Leave : 30 days after 2 years.
8. Air Tickets : Return Air Ticket after 2 years.
9. Overtime : As per Qatar labour Law.
10. Others Benefits : As per Qatar labour Law.

All others terms and conditions as per Qatari labour law.

Authorized by

Director  
Company.....